Ombudsman
PUBLIC SERVICES OMBUDSMAN FOR WALES

Code of conduct complaint form

Please use black ink if possible and fill in your name in BLOCK CAPITALS.

A Your details

Your name in full

Address and postcode

E-mail

Daytime contact number

Mobile number

B Who are you complaining about?

Name of the member (or members) you consider has (have) broken the code of conduct

Name of their authority

C How do you think they have broken the code of conduct?

Please tell us what evidence you have for claiming that the member has broken the code of conduct (you can get copies of the code from the authority). Give as much detail as possible and continue on a separate sheet if you need to. Please attach copies of any relevant correspondence, documents and so on.

Continue over the page

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Continued

D When did the incident take place?

E Are there any witnesses who can confirm what you say? If so, give their full names, addresses and phone numbers.

I understand and accept that my identity and the details of my complaint will be passed on to the member who I am making a complaint against and that they may become public knowledge. I confirm that I am prepared to give spoken evidence in public in support of my complaint to the authority's Standards Committee, or any case tribunal which may be appointed to consider any report which the Ombudsman may issue if he decides to investigate my complaint.

Signature | Date / /

Please send this filled-in form to:

Public Services Ombudsman for Wales
1 Ffordd yr Hen Gae
Pencoed CF35 5LJ

Phone: 0845 601 0987 (local call rate) Fax: 01656 641199